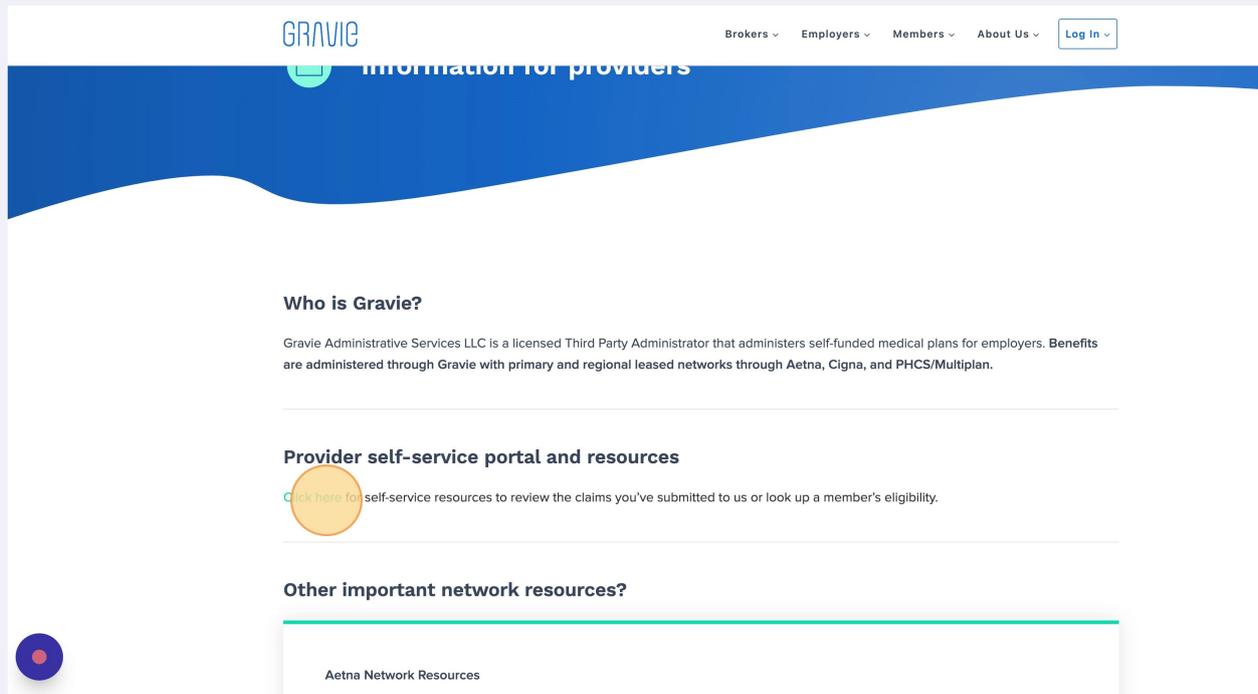


# Mesa Account Creation

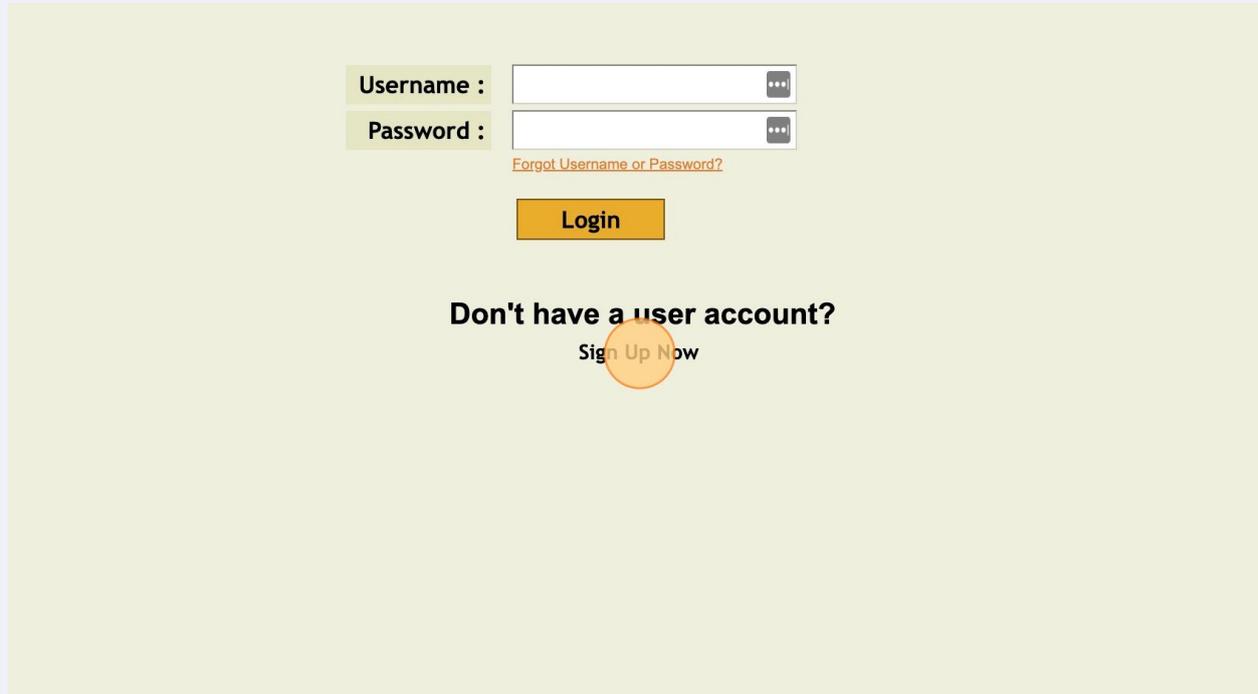
1

Navigate to <https://www.gravie.com/provider-help/> and click "Click here" in the "Provider self-service portal and resources" section.



2

You will be taken to <https://gravie-mesa.javelinaweb.com/>. On that page, click "Sign Up Now".



Username :

Password :

[Forgot Username or Password?](#)

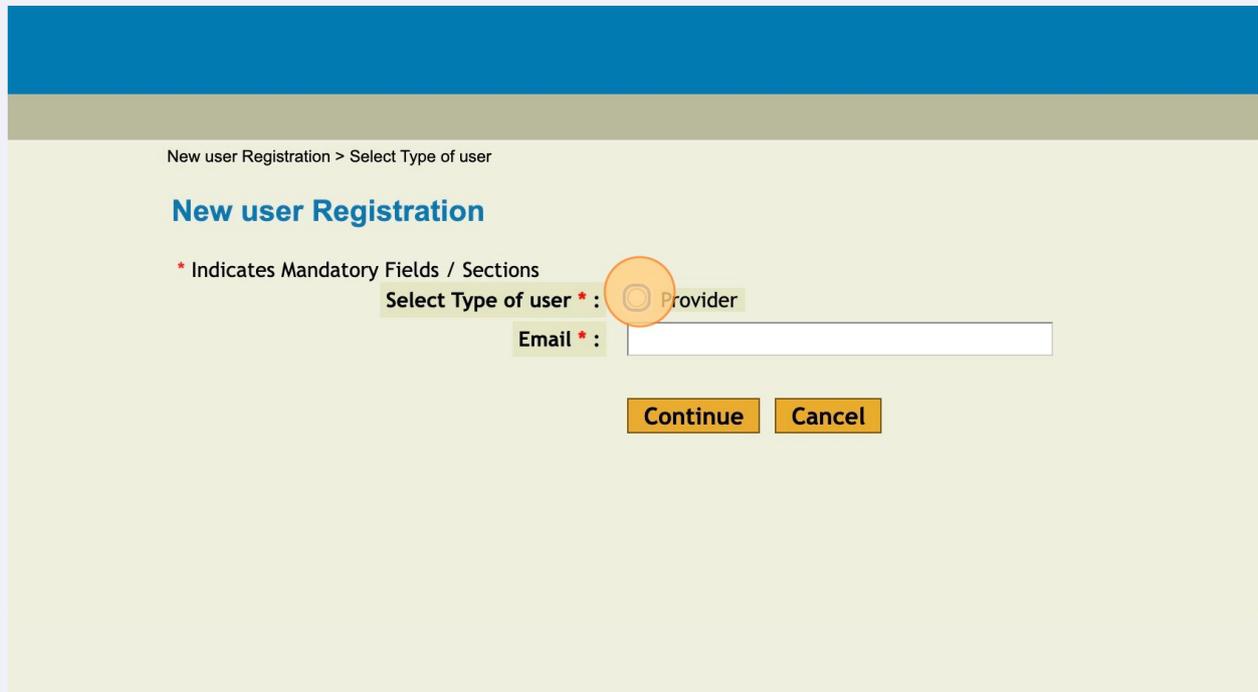
**Login**

**Don't have a user account?**

**Sign Up Now**

3

Click the "Provider" field.



New user Registration > Select Type of user

### New user Registration

\* Indicates Mandatory Fields / Sections

Select Type of user \* :  Provider

Email \* :

**Continue** **Cancel**

4 Type in your email and click "continue".

New user Registration > Select Type of user

### New user Registration

\* Indicates Mandatory Fields / Sections

Select Type of user \* :  Provider

Email \* :

5 Correctly enter information into the user credential fields and then click "continue". Not all fields need to be filled out.

Provider Type \* :  Physician  Facility

Credentials

Facility Tax ID :

Physician NPI :

Facility Name :

Facility Address Line1 :

Facility Address Line2 :

Facility Address Line3 :

Facility City :

Facility State :

Facility Postal Code :

Physician's First Name :

Physician's Last Name :

License Number :

License State :

Physician's Social Security Number :

Physician's Date of Birth :

Physician's Email Address :

Last Name :

First Name :

Title :

user Email Address :

About | Contact Us | Terms & Conditions | Privacy Policy | Disclaimer  
Javelina © by Eldorado, a division of Mphasis | Instance ID: 28278c41-5a0c-4571-a9b6-76bc6203828f

6

If you are found in the system, a facility will populate. Select the button next to your facility.

**New user Registration - Facility Matching Records**

Information

System has found one record. If this is the correct one, please click "C

| Facility ID(s)                           | Facility Name | Contact Name | Service Address            |
|--|---------------|--------------|----------------------------|
| <input type="radio"/> Tax ID: [redacted] | [redacted]    | [redacted]   | [redacted] Phoenix AZ 8505 |

7

Then click Continue.

**New user Registration - Facility Matching Records**

Information

System has found one record. If this is the correct one, please click "C

| Facility ID(s)                                      | Facility Name | Contact Name | Service Address            |
|---|---------------|--------------|----------------------------|
| <input checked="" type="radio"/> Tax ID: [redacted] | [redacted]    | [redacted]   | [redacted] Phoenix AZ 8505 |

8

Create your username and password, then select a security question and answer. Click Continue when finished.

**new user Registration - Security**

\* Indicates Mandatory Fields

**Username & Password**

Username \* :

Password \* :

Confirm Password \* :

**Password Guidelines**

- Password should have a minimum of 2 characters
- Password should be less than or equal to 32 characters
- Password should have a minimum of 1 characters in uppercase
- Password should have a minimum of 1 numbers or special characters

**Security Question \***

Security Question \* :

Security Answer \* :

[About](#) | [Contact Us](#) | [Terms & Conditions](#) | [Privacy Policy](#) | [Disclaimer](#)  
Javelina © by Eldorado, a division of Mphasis | Instance ID: 28278c41-5a0c-4571-a9b6-76bc6203828f

9

Ensure the information is correct. Next, type your first and last name along with the date to sign the form electronically. Then click continue.

\* Indicates Mandatory Fields

**Credentials**

Provider Type : Facility

Facility Tax ID :

Facility Name :

Physician's First Name :

Physician's Last Name :

License State :

**Security Question**

Security Question : Select Question Here

Security Answer : Type Answer Here

**Electronic Authorization Signature**

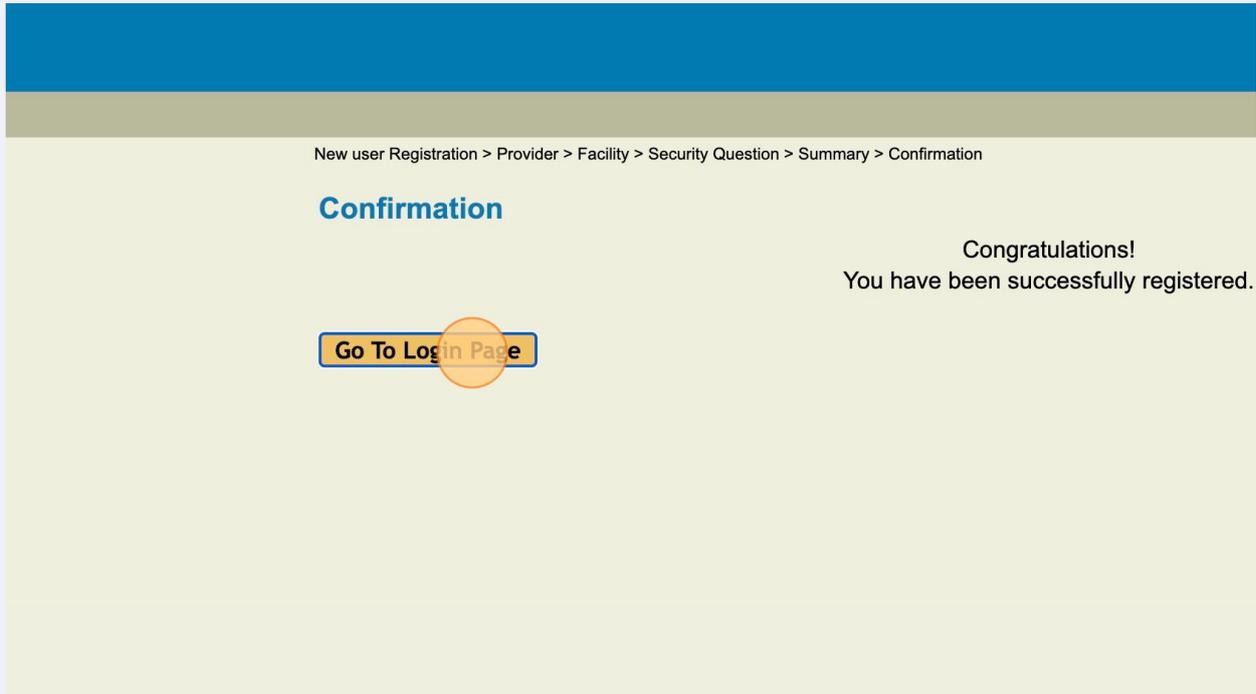
First and Last Name \* :

Date \* :

[About](#) | [Contact Us](#) | [Terms & Conditions](#) | [Privacy Policy](#) | [Disclaimer](#)  
Javelina © by Eldorado, a division of Mphasis | Instance ID: 28278c41-5a0c-4571-a9b6-76bc6203828f

10

You are now registered. Click "Go To Login Page" and you will be taken back to the original login page.



11

Type your newly created credentials, hit "Login", and you will be given access to the portal.

